

# **Bylaws of North Clackamas Parks & Recreation District Budget Committee**

## **ARTICLE I**

The name of the organization shall be the North Clackamas Parks & Recreation District Budget Committee.

## **ARTICLE II**

**BOUNDARIES.** The boundaries of the North Clackamas Parks & Recreation District Budget Committee shall be the same as those established by North Clackamas Parks & Recreation District. These boundaries take into account natural boundaries, commercial patterns, community organizations and historic factors.

## **ARTICLE III**

**PURPOSE.** The purpose of the North Clackamas Parks & Recreation District Budget Committee is to receive the budget message and budget document, provide the opportunity for and hear public comment, and approve the budget for the NORTH CLACKAMAS PARKS & RECREATION DISTRICT.

## **ARTICLE IV**

**MEMBERSHIP.** Membership shall consist of the five members of the Board of County Commissioners and five citizen members at large.

- a. Membership in the North Clackamas Parks & Recreation District Budget Committee shall be open to anyone who is a resident of the North Clackamas Parks & Recreation District.
- b. Membership shall not be limited by race, creed, color, sex, age, heritage, national origin or income. All new members applying or the Committee will be required to show proof of eligibility.
- c. Members shall have an appointment term of three (3) years which shall expire on third year from the date of appointment. Terms shall be staggered so that about one-third of the appointed terms end each year. There are no term limits and Members may seek reappointment. Current members seeking a new term on the North Clackamas Parks & Recreation District Budget Committee shall submit an application at least thirty (30) days prior to the expiration of their current term.

The Budget Committee may meet prior to their first “official” meeting under ORS 294.426 when the budget message is delivered and for which notice must be published. Discussion items prior to the first “official” meeting are limited based on ORS 294.426(6). Minutes of all meetings shall be kept and shall be available for public inspection as required by ORS 192.650 of the Oregon Public Meetings Law. A copy of all meeting minutes shall be provided to the County Public and Government Affairs Office.

**QUORUM and VOTING.** A quorum shall be present at a meeting in order for the North Clackamas Parks & Recreation District Budget Committee to transact business. A quorum consists of a majority of all members of the Committee, not just those present. Any budget committee action requires the affirmative vote of the majority of the total budget committee membership.

**RECORDS.** All records of the North Clackamas Parks & Recreation District Budget Committee shall be subject to Oregon Public Records Law.

#### **ARTICLE V**

**HEARING PROCESS AND PROCEDURE.** The Hearing Process and Procedure shall comply with Oregon Budget Law – and the proceedings of the meeting shall be governed by ORS 294. All budget committee meetings shall comply with the Oregon Public Meetings Law.

#### **ARTICLE VI**

**AMENDMENTS.** These bylaws may be amended. Proposed amendments shall be submitted to the County Counsel for approval. Upon approval of the County Counsel, the proposed amendments shall be approved by the members of the North Clackamas Parks & Recreation District Budget Committee. However, the amendments shall not be in effect until approved by the Board of County Commissioners and that approval has been communicated back to the Chairperson.

The amended bylaws shall supersede all previous bylaws and become the governing rules for the Committee.